

APPLEGATE

Home Comfort Generosity Project

Application Form Instructions

1. READ all instructions before filling out the forms.
2. REVIEW income eligibility requirements at the bottom of this page.
3. COMPLETE preliminary application to include:
 - a. Head of Household
 - b. Contact information with an alternate contact
 - c. Complete the financial questions
 - d. Sign the application
4. WRITE a brief description to the panel about yourself, your family (if applicable) and why you need this assistance and submit with this application.

Eligibility Guidelines

Be at or below the following income guidelines:

- 1-person up to \$23,750
- 2 persons up to \$27,150
- 3 persons up to \$30,550
- 4 persons up to \$33,900
- 5 persons up to \$36,650
- 6 persons up to \$39,350

Live within Charlotte School District

Agree to provide all necessary documents to verify homeownership, current status on payments, taxes, and insurance if selected.

Submission of a completed, signed, dated application- delivered to 319 S. Cochran Ave, PO Box 746, Charlotte, MI 48813 – hand delivered by 5:00 pm or postmarked by February 3, 2012.

Head of Household

Name _____

Address _____

Phone _____

Email _____

Alternate contact info _____

Persons living in the household

Name	Relation to head of household	Birth date	Student Y/N	Disabled Y/N
	Head			

Eligibility Requirements

1. What school district do you live in? _____
2. Do you own the home? Yes No
3. How long? _____
4. Is the mortgage/land contract current (attach proof)? Yes No
5. Are the property taxes current? Yes No (you will be asked to provide a receipt of payment)

6. Is your homeowners insurance is current? Yes No
Who is your insurance company? (You will be asked to provide a copy of
your paid homeowner's insurance policy)

7. Total Household Income (all adults) -

(Include all sources such as SSI, SS, SSDI, child support, wages, retirement, etc)

Home Specifications

1. Year built _____
2. Square Feet _____
3. Number of Bedrooms _____
4. Age of the current furnace _____
5. Type of current furnace (circle one)
Fuel Oil Propane Natural Gas Wood

6. Are there any liens (including 2nd mortgages) against the property
other than the first mortgage? Yes No

If yes, explain _____

7. Do you have any past due obligations owed to any agency in the State
or Federal Government? Yes No

If yes, explain _____

8. In the past 3 years, have you or anyone in your household declared
bankruptcy? Yes No

9. Are you or anyone in your household currently a part of a law suit?
Yes No

I certify that ALL information provided is correct and only and all
people listed occupy the home.

Signature of Head of Household

Date